Date and time: Thursday, August 8, 2014 12:15 – 13:45

Location: IUCr2014 Congress Venue, Room 516e Palais des Congres de, Montreal, Canada

**IN ATTENDANCE**

DELEGATES

Pinak Chakrabarti (President), India pinak@jcbose.ac.in

Jenny Martin (Vice-President), Australia j.martin@imb.uq.edu.au

Se Won Suh, (Past-President) Korea sewonsuh@snu.ac.kr

Jagadese J. Vittal (Secretary/Treasurer), Singapore chmjjv@nus.edu.sg

Alice Vrielink (Web Secretary), Australia alice.vrielink@uwa.edu.au

Batten, Stuart (Councilor) Australia stuart.batten@monash.edu.au

Kobe, Bostjan (Councilor) Australia b.kobe@uq.edu.au

Nangia, Ashwini (Councilor) India ashwini.nangia@gmail.com

Anand, Ruchi (Substitute for N. Gautham) India ruchi@chem.iitb.ac.in

Nishibori, Eiji (Councilor) Japan nishibori.eiji.ga@u.tsukuba.ac.jp

Takata, Masaki (Substitute for Genji Kurisu) Japan takatama@spring8.or.jp

Adachi, Shin-ichi (Councilor) Japan shinichi.adachi@kek.jp

Kim, Eunice E. (Councilor), Korea hksong@korea.ac.dr

Nadiah Halim (Councilor) Malaysia nadiahhalim@um.edu.my

Krause, Kurt (Councilor) New Zealand

 kurt.krause@otago.ac.nz

Hsiao, Chwan-Deng (Councilor) China Taipei hsiao@gate.sinica.edu.tw

Chen, Chun-Jung (Substitute for Shie-Ming Peng) China, Taipei cjchen@nsrrc.org.tw

Nguyen Van Tri (Substitute for Duong Ngoc Huyen),

 Vietnam duonghuyen@mail.hut.edu.vn

GUESTS

Lo, Kong Mun, Malaysia konlo@um.edu.my

Desiraju, Gautam R, IUCr desiraju@sscu.iisc.ernet.in

APOLOGIES

Ray Withers (Australia), Altaf Hussain (Bangladesh), Jianping Ding (PR China),

Xiao-Dong Su(PR China), Ian D. Williams(PR China), Zhi-Jie Liu (PR China), Shie-Ming Peng (China Taipei), N. Gautham (India), Dinakar M. Salunke (India), Genji Kurisu (Japan), Takashi Kamiyama (Japan), Jim Simpson (New Zealand), Maqsood Ahmed (Pakistan), Neil Andrew David Bascos (Philippines), Wim Klooster (Singapore), Thammarat Aree (Thailand), Duong Ngoc Huyen (Vietnam), Deleg Sangaa (Mongolia), Champika Vithana (Sri Lanka)

**1. WELCOME AND INTRODUCTIONS**

The meeting commenced at 12:15 hrs. Pinak Chakrabarti welcomed all to the meeting and all the guests introduced themselves.

**2. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on Monday, December 9, 2013 16:00 – 18:30 and on Tuesday, December 10, 2013 13:00 – 13:40, Lecture Theatre K, Hong Kong University of Science and Technology, Hong Kong and circulated by e-mail on December 23, 2013 by the then Secretary/Treasurer, Alice Vrielink, were approved. Proposed by Jenny Martin, Australia and seconded by Ashwini Nangia, India.

**3. ADDRESS BY IUCr PRESIDENT Gautam R. DESIRAJU**

Gautam R. Desiraju was quite happy about the progress made by AsCA. He strongly felt that AsCA should work in manners that best suit the interest of the countries and the growth of the region. He advised AsCA to find ways and means of raising funds to increase the income of AsCA. He encouraged the EC members to initiate endowments to further strengthen the financial situation of AsCA. He also cautioned that the role of AsCA is not just holding meetings annually. He mentioned that some countries are still left in Asia to become members of AsCA and IUCr. He further urged Indonesia, Thailand and Singapore to become members of IUCr; with full membership the representation/leverage/coverage in IUCr would increase. He also highlighted that India, Japan, Australia and New Zealand must play leadership roles in this region. China contributes so much to publications, but he was surprised to find that there were no councilors or guests from China attending this meeting; he expressed his disappointment at this. Gautam wanted Fiji, Myanmar, Philippines, Cambodia etc. should participate in AsCA activities and AsCA should help these countries to achieve this goal. He advised to set higher bar for the forthcoming AsCA meetings. The IUCr Congress is brought to Asia for the 5th time in 2017. AsCA should make use of this opportunity to do more in terms of collaboration among other countries in Asia, and also be financially strong.

**4. CHANGES IN THE REGIONAL COMMITTEE AND IUCr ASSOCIATE MEMBERSHIP**

Pinak Chakrabarti mentioned that Indonesia is now a new addition to the Regional Associate, which now consists of Bangladesh, Indonesia, Malaysia, Singapore, Thailand, and Vietnam. J.J. Vittal, Singapore was chosen to represent these countries at the IUCr Assembly meetings in Montreal. Nadiah Halim, Councilor Malaysia, mentioned that Malaysia has submitted application for the full associate membership to IUCr. Stuart Batten questioned why Singapore is a regional member and JJ Vittal explained that he has approached Singapore National Academy of Science and Singapore National Institute of Chemistry to be a member. J.J. Vittal, Councilor Singapore, conveyed that Singapore is working towards becoming a member of IUCr.

**5. AsCA FINANCIAL REPORT**

The statement of finances was prepared and submitted by Alice Vrielink on behalf of the AsCA trustees. The trustees are Professors Mark Spackman, Alice Vrielink, and Charlie Bond, all at the University of Western Australia.

**AsCA UniCredit account balances on 21 July 2014 (by Alice Vrielink)**

Member number: 30482

*All figures in Australian dollars.*

On call savings account 03614822: $ 933.59

Term deposit account 379021923: $185,987.37

Combined balance = $186,920.96

Interest earned in each financial year (July 1 to June 30):

|  |  |
| --- | --- |
| 2010 – 2011 | $7298.24 |
| 2011 – 2012 | $7798.57 |
| 2012 – 2013 | $6524.89 |
| 2013 – 2014 | $4575.01 |
| 2014 – present | $ 381.38 |

The interest rate on the term deposit (monthly rollover) account varies monthly, and is currently 2.50% pa.

Activity on the account since September 2013 (as presented at AsCA2013): Debits $6.00 October 2013 Swift fee

$1279.71 May 2014 IUCr Membership Fees for the Asian Regional Associates (Bangladesh, Malaysia, Singapore, Thailand, Vietnam and Indonesia)

|  |  |  |
| --- | --- | --- |
| Credits: | $356.74 | September 2013 Interest |
|  | $348.50 | October 2013 Interest |
|  | $371.72 | November 2013 Interest |
|  | $350.35 | December 2013 Interest |
|  | $396.93 | January 2014 Interest |
|  | $397.89 | February 2014 Interest |
|  | $360.17 | March 2014 Interest |
|  | $399.52 | April 2014 Interest |
|  | $405.16 | May 2014 Interest |
|  | $367.98 | June 2014 Interest |
|  | $381.38 | July 2014 Interest |
|  | $2190.00 | January 2014 AsCA 2013 ANSTO Sponsorship |
|  | $1000.00 | October 2013 China Membership Fees |

Regarding the Hong Kong AsCA meeting in 2013, Alice Vrielink queries about Bruker sponsorship. Se Won Suh commented: IUCr transferred money from Bangladesh to HK. Get update and clarification. Ian William clarified later that the amount of Euro 5,000 (US$6500) from Bruker is yet to be received. Ian further mentioned that a sponsorship of US$11,000 was received from IUCr and 34 students and postdocs were benefitted from the travel reimbursements of US$10,400 and from the fee reduction of US$7000.

**6. PROGRESS REPORT FOR AsCA2015 MEETING (the 13th AsCA Conference) in Kolkata, India**

The local chair of the AsCA2015 in Kolkata, India, Pinak Chakrabarti told the Council that the progress has been made for the meeting. He inquired the IPC Chair Alice Vrielink about the acceptance of the plenary speakers of the meeting. She mentioned that she tried to contact a few but she is still working on that. She asked J.J. Vittal to suggest a Plenary for the small molecule crystallography.

The IPC Chair Alice Vrielink had given the details of the International Program Committee before.

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| --- | --- | --- | --- | --- |
| Alice Vrielink |  | Australia | Chair, IPC |   |
| Pinak Chakrabarti |  | India | Chair, LOC | AsCA Executive  |
| Jennifer Martin |  | Australia |  | AsCA Executive |
| Se Won Suh |  | Korea |  | AsCA Executive |
| Ian Williams |  | Hong Kong | Chemical Crystallography | Co-chair (Chemical Crystallography - Area 2) |
| Vadapalli Chandrasekhar |  | India | Chemical Crystallography |   |
| Jan Wikaira |  | New Zealand | Chemical Crystallography |   |
| Jagadese Vittal |  | Singapore | Chemical Crystallography |   |
| Sue-Lein Wang |  | China - Taipei | Chemical Crystallography |   |
| Masaki Kawano |  | Korea | Chemical Crystallography |   |
| Catherine Day |  | New Zealand | Structural Biology | Co-chair (Structural Biology - Area 1) |
| Daniela Stock |  | Australia | Structural Biology |   |
| Zhi-Jie Liu |  | China | Structural Biology |   |
| Jayaraman Sivarman |  | Singapore | Structural Biology |   |
| Eunice Kim |  | Korea | Structural Biology |   |
| Rajan Sankaranarayanan |  | India | Structural Biology |   |
| Masaki Takata |  | Japan | Specialized Techniques | Co-chair (Specialized Techniques - Area 3) |
| Yoshinori Nishino |  | Japan  | Coherent Diffraction Imaging & XFEL |
| Osami Sakata |  | Japan | Surface scattering |
| Je Geun Park |  | Korea | Magnetic Materials & Neutron |
| Di-Jing Huang |  | China - Taipei | Synchrotron Radiation & SR Spectroscopy |
| Richard Garrett |  | Australia | Neutron Scattering |   |

**7. PROGRESS REPORT FOR THE AsCA2016 MEETING IN HANOI, VIETNAM AND THE DECISION ON THE IPC CHAIR AND COMMITTEE MEMBERS**

Nguyen Van Tri of Hanoi University of Science and Technology presented the details of the AsCA’2016 planning in Hanoi, Vietnam in 4-7 December, 2016. The tentative conference venue would be Taquangbuu Library. He provided information about the conference venue, local organizing committee, registration fees (US$400 for the regular participants and US$200 for students) and general information for the visitors.

As regard to the Chair of the International Program Committee there was a suggestion that we should explore the possibility of someone from PR China to take up the responsibility. Se Won Suh mentioned that Japan could suggest a name and he also supported Masaki Kawano of POSTECH, who was recommended by Yuji Ohashi to Pinak Chakrabarti. Pinak Chakrabarti proposed JJ Vittal’s name, if no one is interested in, as he would be geographically closest to Vietnam. It was decided that EC would take up and prioritize the names and try to get the consent as soon as possible.

**8. Proposals for AsCA2016 and beyond**

New Zealand expressed interest to host the AsCA meeting in 2018 at Auckland. Since it was the only proposal, it was decided that the AsCA 2018 meeting will be held in Auckland, New Zealand. Kurt Krause presented the bid document. It was advised to host it in the late November or the first week of December. Student accommodation at the university dormitory was also recommended as the hotel charges were exorbitant (minimum of US$110-140). It was also suggested to combine with SCANZ meeting to improve attendance. The council asked that New Zealand provide firm dates and registration fee details by the next Council meeting in Dec 2015.

**9. RECRUITMENT OF A WEB DESIGNER FOR THE ASCA WEBSITE**

Alice Vrielink proposed to recruit a web designer in Perth to make a more functional and attractive website and to work on a logo. He has been trained in crystallography and hence more appropriate for this project. She mentioned that it will cost Aus$2000-2500. The Council unanimously accepted this proposal.

**8. ANY OTHER BUSINES**

Se Won Suh expressed his concerns about the financial stability of AsCA and suggested to find ways to increase the income. Alice Vrielink reminded about the corporate sponsorship that was discussed last year. While Stuart Batten proposed advertising opportunity for the vendors, especially in AsCA Newsletter. The Executive committee will follow up these issues and tap all the avenues to address these concerns.

The meeting adjourned at 13:45.

Minutes prepared by J.J. Vittal, AsCA Secretary/Treasurer (2013-2016) and vetted by Pinak Chakrabarti.